

Academic Jewish Studies - Collaborative Fellowship in Jewish Heritage (Doc Fellow) Application Form

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Please submit by **GMT 17:00, Tuesday 13 January 2026**. References must be submitted no later than **Tuesday 20 January 2026**. Please read the Application Guidance to help you complete the online application. If you need further assistance please contact us at info@rothschildfoundation.eu

The **university department** and the **heritage institution** should collaborate on completing this application. However, they must not work on it simultaneously, as the system does not allow the form to be open under two different logins at the same time.

Once the application is complete, the **university department should submit it**.

University Department Details

Department*

University Name*

Department website address*

Address*

[Can't find your address?](#)

Total amount requested from the Foundation. Sum total for all months/years to the nearest pound. (Maximum £19,000 per annum for doctoral fellow and £6,000 per annum to support the project).*

This must be the same as the total requested amount that appears on the project budget table.

 GBP

Total project budget. To the nearest pound.*

This must be the same as the total requested amount that appears on the project budget table.

 GBP

When would you like the fellowship to start?^{*}
Please note the earliest possible start date is 01 September 2026.

DD/MM/YYYY

Doctoral fellowships can last up to 3 years, when is the end date of your project?^{*}

DD/MM/YYYY

Title of proposed project^{*}

Primary Contact/Supervisor at the University: The primary contact will receive correspondence regarding the outcome of the application, along with any questions or queries the Foundation may have.

Primary Contact^{*}

Minimum number of responses: 1

+ Add new

PREFIX	FIRST NAME	LAST NAME	EMAIL ADDRESS	CONTACT MAILING LIST - WOULD YOU LIKE US TO REGISTER YOU TO RFHE'S MAILING LIST TO RECEIVE OCCASIONAL EMAILS ABOUT GRANT ROUNDS AND OTHER OPPORTUNITIES
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Authorised Signatory at the University (if applicable) - The authorised signatory is responsible for signing the grant letter. For example, the organisation's director or chair of the board.

Only complete this contact information if this person is different from the Supervisor / primary contact.

Authorised Signatory Details

+ Add new

PREFIX	FIRST NAME	LAST NAME	EMAIL ADDRESS	CONTACT MAILING LIST - WOULD YOU LIKE US TO REGISTER YOU TO RFHE'S MAILING LIST TO RECEIVE OCCASIONAL EMAILS ABOUT GRANT ROUNDS AND OTHER OPPORTUNITIES
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Heritage Institution Details

Request Heritage Institution Table*

Minimum number of responses: 1

+ Add new

PREFIX	FIRST NAME	LAST NAME	EMAIL ADDRESS	CONTACT DETAILS DEPARTMENT, ORG, CITY, COUNTRY, WEBSITE
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Project Details

Project Summary - Please describe the key elements of the project.*

Maximum 150 words.

Research Description - Please give an overview of the proposed project. This should include details of the collections the fellow will focus on at the heritage institution and why this material is important. Outline in detail how the fellow will work with the material (sort, catalogue, digitise, etc.)*

Maximum 1500 words.

Are there any intellectual property issues, privacy and/or other legal issues associated with the material the fellow will be working with?*

If yes, please give brief details

Maximum 100 words

How will both institutions (the university and the heritage institute) benefit from this collaboration?*

Maximum 100 words

Please provide details of any existing collaboration between the proposed academic supervisor and/or their department and the proposed heritage institution to date, and describe how this fellowship will further enhance the collaborative relationship(s).*

Maximum 200 words

Please describe how the results of the research will be disseminated.*

E.g. monograph, article, website or book

List the top 3 risks associated with this project and your proposed strategies for managing them.*

Maximum 200 words.

Benefit to Fellow

Why is this a good project for a doctoral fellow to work on?*

Maximum 100 words

Developmental/training opportunities: please provide details of the training the student will receive at the heritage institution and any other additional development opportunities.*

Maximum 400 words

Recruitment of Fellow

If a doctoral fellow candidate has already been identified, please discuss his/her suitability for the fellowship

Maximum 300 words. Please also attach a copy of his/her CV as supporting documentation.

If a candidate has not been identified yet, please outline the recruitment process and selection strategy.

Maximum 300 words

Section 2 - Department Background Information

Please describe the role of Jewish Studies within your institution.*

Please describe the organisational structure of your department/institution.*

How many full-time equivalent faculty members belong to your department/institution?*

List the faculty members associated with your department or centre, please note their role(s).*
Use a new line per member.

Please provide any additional information that is relevant to the fellowship and is not covered elsewhere in the application form.
Maximum 300 words.

Section 2 - Organisation Status

Which best describes the legal status of your organisation?

For **UK applicants** this may be a UK charity number where applicable. Please refer to the [Charity Commission](#) website and its list of **Charitable Purposes**.

Applicants from **outside the UK** should provide original documentation or evidence demonstrating their non-profit status under their local regulations in the attachments section (e.g. a copy of the relevant portion of the organisation's statutes, a certificate from the tax authorities demonstrating not-for-profit status)

Note: If your organisation is awarded a grant, not-for-profit or charitable status must be in place within three months of receiving notification or your grant may be cancelled.

UK applicants section

For UK applicants, is your organisation a registered charity?

If YES, please provide a Registered Charity Number:

Applicants from outside the UK section

Does your organisation operate as a non-profit or not-for-profit entity?

If NO, is your organisation in the process of obtaining not-for-profit status?

Referees

Applicants must supply details for two, external referees able to evaluate their proposal. **Referees must not be affiliated with the institution applying for the fellowship.**

Both referees should be able to address the importance of the collection(s) the fellow will be working with, as well as the suitability of university department to supervise the project.

It is the responsibility of the applicant to send their referees the correct reference form and to ensure references are submitted by the referee deadline. Forms are available to download at the bottom of this page.

The Foundation will confirm receipt of your references to you via email no later than 5 working days after the referee deadline. If the Foundation has not received your reference(s) you will be contacted no later than 3 working days after the referee deadline. Please do not contact the Foundation during this period regarding your references as there will be a delay in responding to your query.

Instructions:

Please download the referee form here: [Referee Form](#)

When you have completed your application, please email a copy of it along with the reference form to your referees. You can do this by creating a copy of your completed application from your online account.

When your referee has completed the form, they should email it directly to reference@rothschildfoundation.eu

Referee Deadline: Tuesday 20 January 2026.

Referee's Details*

Minimum number of responses: 2

[+ Add new](#)

PREFIX	FIRST NAME	LAST NAME	EMAIL ADDRESS	DEPARTMENT, ORGANISATION NAME, CITY, COUNTRY AND DEPARTMENT WEBSITE
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Attachments

Please ensure that your application is accompanied by the following documents as it will not be considered for funding if you fail to include them.

This applies to all applicants, including those that have received funding in the past. Documents must be uploaded under the relevant attachment headings below.

Budget Table and Budget Explanation: Please save a copy of the **template** to your computer and upload your completed budget and budget explanation. Click on the link to download a **sample template**.

Please consult the **Application Guidance** for additional information for each document request.

Translations: For documents not originally written in English please include an English translation. This does not need to be an official, notarised or full translation, but it must be clear and accurate. Documents in a language other than English that are not accompanied by an English translation will not be processed. Please upload these under '*Translated Documents*'.

1. Proof of not-for-profit or charitable status.*

Check the application guidance for document requirements for UK and non-UK organisations.



Click or drop files here to upload
Maximum file size: 29MB

Accepted file types include: doc, docx, pdf

2. Budget table and budget explanation for the proposed project.*

Use form provided in link above.



Click or drop files here to upload
Maximum file size: 29MB

Accepted file types include: xls,xlsx

3. Evidence of standard postdoctoral salary or PhD living stipend.*

Please upload a document with information about postdoctoral salaries or PhD stipends at the applying university. This may be available on the university website or through the Human Resources department.



Click or drop files here to upload
Maximum file size: 29MB

Accepted file types include: doc, docx, pdf

4. CV of candidate if one has already been identified (maximum 5 pages in English)

Please include all relevant academic experience, publications, and prizes. Please note only the first 5 pages of CVs which exceed the 5-page limit will be forwarded to the Academic Advisory Committee for assessment.



Click or drop files here to upload
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Accepted file types include: doc, docx, pdf

5. CVs of key staff people working on the project (maximum 5 pages for each staff member in English).*

In most cases, this will be the CV of the proposed academic supervisor and the supervisor at the heritage institution. Combine all CVs into one document before uploading.



Click or drop files here to upload
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Accepted file types include: doc, docx, pdf

6. Project Update/Final Report.

Only required if the applying university or heritage institution currently receive funding from the Foundation. Please submit a one-page Project Update of your existing grant(s). If you have recently finished a grant funded by the Foundation, please ensure the Final Report has been submitted before the closing date for the current grant round as this will be assessed alongside your new application.



Click or drop files here to upload
Maximum file size: 29MB

Accepted file types include: doc, docx, pdf

7. Translated documents.

Please upload translated versions of any of the above documents. Make sure titles are in English and accurately describe the contents. Original documents must be uploaded under the relevant attachment listed above.



Click or drop files here to upload
Maximum file size: 29MB

Accepted file types include: doc, docx, gif, jpeg, jpg, pdf, png, ppt, pptx, xls, xlsx

Safeguarding

Rothschild Foundation Hanadiv Europe is committed to creating a safe and inclusive environment, where people are respected and valued. We expect those we work with and support to do the same. Organisations should actively prevent harm, harassment, bullying, abuse and neglect in the workplace and everyone in the organisation must play an active role in ensuring a duty of care to staff members, volunteers, participants and donors. Specifically, we expect all grantees to:

- Comply with all Safeguarding laws and regulations applicable in all countries in which they operate.
- Carry out and maintain all required safeguarding checks of their staff, volunteers and consultants.
- Ensure robust safeguarding policies are in place to cover activities involving children, young people or vulnerable adults.
- Notify the Foundation of any safeguarding concerns or any serious incidents reported to the authorities, whether or not they directly relate to a RFHE grant, in a timely manner.

Please respond with your Institutions response to the safeguarding statement above*

Collecting Personal data Declaration

RFHE is committed to the principles of data protection including the principle that information is only to be retained for as long as necessary for the purpose concerned. In addition to the information submitted in this form, to process this application RFHE may collect information about your project and organisation that you do not directly provide, whether it is information received from third parties, such as referees, employers and partners, or information RFHE collects about your organisation's activities. The application might be shared with an expert committee and occasionally external referees. If your application is successful, RFHE will keep your personal identifiable information for a reasonable period as part of the process of managing the grant. If your application is not successful, RFHE will retain only your contact details and basic information about the project for future reference in case you approach us again. For more information please read our [privacy policy](#)

I am aware that the personal identifiable information submitted in this application including names, email addresses, phone numbers, business addresses, as well as demographic information will be used by RFHE to process this application.*

I am the Chair, Director, Dean, Head or Principal Curator (authorised signatory) of the applying organisation or department, with the authority to accept a grant should one be awarded. If I am not the authorised signatory, then I have their express permission to submit this application and they have reviewed the application, proposed budget and any plans to hire personnel for the project. Please note that failure to have obtained permission from the authorised signatory prior to submitting an application will result in automatic disqualification from the application process.*

Please confirm that you are either the authorised signatory or that his/ her permission has been granted.

I declare that the information supplied in this form is accurate to the best of my knowledge.*

Please confirm this as your electronic declaration