European Jewish Heritage Grant Programme

Scoping Grant

This grant is open for applications. Applications are assessed on a regular basis throughout the year and can be submitted at any time.

Funding is available for European institutions to commission an independent consultant to survey all or part of a collection that needs to be evaluated for its content, condition, size, relevance, provenance and its significance to the holding institution.

We welcome applications from a variety of organisations including museums, universities, public, private, and institutional libraries and archives, heritage organisations and cultural institutions as well as other professional organisations that have acquired collection.

Contact

Please do not hesitate to contact us if you require any further information or advice as you prepare your application.

For queries relating to this grant category please contact: Rebecca Singer or Dr Brigitte Sion.

For any **technical support** please contact info@rothschildfoundation.eu.

Grant details

This grant will enable you to better understand a collection in your care about which you know very little but is related to Jewish history, heritage or culture.

It may also be a preliminary step to help you prepare an application for a larger project involving the collection.

Our funding will provide up to £5,000 to hire an external consultant to survey a collection and produce an expert report. Consultant fees and reasonable expenses will be covered.

You can also include basic packaging requirements to ensure the safety of the material in the short term.

Applications must be made by the organisation and payment will be made directly to the organisation once the report has been submitted and approved.

The Scoping Grant report should, at the very least, contain an overview of the collection's current status; an analysis of its overall condition, size, provenance and significance; recommendations for next steps.

Eligibility criteria

We welcome applications from any organisation based in Europe, EU and non-EU states alike, **except for Ukraine, Russia and Belarus.**

The organisation's activities must be deemed charitable under UK charity law, and we will require proof of its charitable status. This includes organisations which are either not-for-profit or publicly funded e.g., state or private libraries, archives, museums, research institutes, universities, cultural centres or non-profit organisations. For more information, please consult the UK's Charity Commission website and its list of Charitable Purposes.

If you are in the process of obtaining charitable status, please be aware that no payments will be made to your organisation until you have achieved this status. Additionally, if your organisation is awarded a grant but fails to secure charitable status within 3 months of having been notified of the award, the grant will be cancelled.

Eligible costs

We support applications for project-related costs so please ensure your project budget fits our criteria.

We support a wide variety of projects at different stages of development, including stand-alone initiatives and new aspects of an existing project. However, we do not fund retroactively. This means we will not consider a request for funding for an activity that has already happened or is scheduled to happen while the application for funding is being considered.

Application Timeline

Applications are assessed on a regular basis throughout the year and can be submitted at any time. You should expect to get a response within 4 weeks.

If your application is approved, you will receive an official Grant Offer Letter together with an Award Agreement which you will need to e-sign and return with the necessary supporting documentation.

Required supporting documentation

If the required documentation is not included, your application cannot be considered.

Translations: For documents not originally written in English please include an English translation. This does not need to be an official or full translation, but it must be clear and accurate. Documents in a language other than English that are not accompanied by an English translation will not be processed.

1. ***Budget table and budget explanation for the proposed project***. You can download a budget form from the Scoping Grant page on our website where you'll also find an example of a completed budget form. **Do not use your own format.**

2. ***Proof of Charitable Status:*** This will vary from country to country and according to the type of organisation making the application. This may be a UK charity number where applicable. If your organisation is a not-for-profit or a publicly funded body, such as a university, research centre or museum, we will accept a copy of the relevant portion of the organisation's statutes as proof of its charitable status.

   a. ***Certification from the tax authorities:*** If you have a certificate from the tax authorities that demonstrates charitable status in your country, this can also be submitted as proof.

3. **Professional CV for the expert** (maximum 2 pages in English): This should reflect their experience in undertaking activities such as the one outlined in this application. Qualifications include professional certificates, university diplomas, and relevant experience.

4. ***Photographs:*** If appropriate and relevant, please include up to 10 photographs (saved together into one word document or PDF). This could be some examples of the materials to be conserved, floor plans, rare books to be repaired etc. Please ensure that each photo is no larger than 1MB.

5. ***Translated documents***: Please upload translated versions of any of the above documents. Make sure titles are in English and accurately describe the contents. Original documents must be uploaded under the relevant attachment listed above.

Please add the following emails to your contacts/safe senders list to ensure you receive all our communications regarding your application and grant notification: noreply@yourcause.com; adobesign@adobesign.com; message@adobe.com.