

European Jewish Heritage Grant Programme

Expert Consultant Visit

This grant is open for applications. Applications are assessed on a regular basis throughout the year and can be submitted at any time.

Funding is available for European institutions to receive professional guidance from an independent expert or consultant to help manage the Jewish material in their collections or provide strategic advice about the Jewish collections they hold.

We welcome applications from a variety of organisations including museums, universities, public, private, and institutional libraries and archives, heritage organisations and cultural institutions as well as other professional organisations that have acquired collection.

Contact

Please do not hesitate to contact us if you require any further information or advice as you prepare your application.

For queries relating to this grant category please contact: [Rebecca Singer](#) or [Dr Brigitte Sion](#).

For any **technical support** please contact info@rothschildfoundation.eu.

Grant details

This grant will enable you to receive expert advice or guidance from an expert to help you manage and strengthen underdeveloped activities in relation to the Jewish material in your collections. You can also seek strategic advice for your organisation regarding the Jewish material you hold.

Advice may cover areas such as cataloguing, digitisation, conservation, exhibition design, educational programming or any aspect that is relevant to the institution's activities.

Our funding will provide up to £2,000 to hire an external consultant to visit your institution and produce an expert report. Consultant fees and reasonable expenses will be covered.

Applications must be made by the organisation and payment will be made directly to the expert once the report has been received and submitted. The expert will need to complete an expenses form and provide evidence of expenditure e.g., invoice and receipts.

Eligibility Criteria

We welcome applications from any organisation based in Europe, EU and non-EU states alike, **except for Ukraine, Russia and Belarus.**

The organisation's activities must be deemed charitable under UK charity law, and we will require proof of its charitable status. This includes organisations which are either not-for-profit or publicly funded e.g., state or private libraries, archives, museums, research institutes, universities, cultural centres or non-profit organisations. For more information, please consult the UK's [Charity Commission](#) website and its list of [Charitable Purposes](#).

If you are in the process of obtaining charitable status, please be aware that no payments will be made to your organisation until you have achieved this status. Additionally, if your organisation is awarded a grant but fails to secure charitable status within 3 months of having been notified of the award, the grant will be cancelled.

Eligible costs

Payment will be made directly to the expert once the report has been received and submitted. The expert will need to complete an expenses form and provide evidence of expenditure e.g., invoice and receipts.

Consultant fees and reasonable expenses will be accepted.

Application Timeline

Applications must be made by the organisation.

Applications are assessed on a regular basis throughout the year and can be submitted at any time. You should expect to get a response within 4 weeks.

If your application is approved, you will receive an official Grant Offer Letter together with an Award Agreement which you will need to e-sign and return with the necessary supporting documentation.

Supporting Documentation

If the required documentation is not included, your application cannot be considered.

Translations: For documents not originally written in English please include an English translation. This does not need to be an official or full translation, but it must be clear and accurate. Documents in a language other than English that are not accompanied by an English translation will not be processed.

- 1. Proof of Charitable Status:** This will vary from country to country and according to the type of organisation making the application. This may be a UK charity number where applicable. If your organisation is a not-for-profit or a publicly funded body, such as a university, research centre or museum, we will accept a copy of the relevant portion of the organisation's statutes as proof of its charitable status.
 - a. **Certification from the tax authorities:** If you have a certificate from the tax authorities that demonstrates charitable status in your country, this can also be submitted as proof.
- 2. Professional CV for the expert** (maximum 2 pages in English): This should reflect their experience in undertaking activities such as the one outlined in this application. Qualifications include professional certificates, university diplomas, and relevant experience.
- 3. Optional:** Any additional documentation to support your application e.g. photographs of some of the material you hold. Please ensure each photo is no larger than 1MB.
- 4. Translated documents:** Please upload your translated/summarised document against the same upload title you use for the original document. This means you may have two documents saved under each upload title.

Please add the following emails to your contacts/safe senders list to ensure you receive all our communications regarding your application and grant notification:

mailuk@grantapplication.com; mail@grantapplication.com; adobesign@adobesign.com; message@adobesign.com.