

## Conferences, seminars and courses

Applications are assessed on a regular basis throughout the year and can be submitted at any time.

Funding for Jewish heritage professionals to attend a conference or participate in a seminar or specialist training course.

Applicants may include archivists, librarians, conservators, curators, educators, cataloguers, etc working professionally in a museum, archive, library or other heritage organisation with a significant European Jewish collection.

These grants are not for AJS Fellows.

### Contact

Please do not hesitate to contact us if you require any further information or advice as you prepare your application.

For queries relating to this grant category please contact: [Rebecca Singer](#) or [Dr Brigitte Sion](#).

For any **technical support** please contact [info@rothschildfoundation.eu](mailto:info@rothschildfoundation.eu).

## Grant details

We will provide up to £1000 to cover the cost of the conference, seminar or course fees, travel and accommodation.

Applications can be made by the individual and reimbursement will be made directly to the applicant's organisation. You will need to upload evidence of expenditure to your online account e.g., invoice and receipts.

## Eligibility Criteria

Funding is available to Jewish heritage staff (archivists, librarians, conservators, curators, educators, cataloguers, etc) who work professionally in a museum, archive, library or other heritage organisation with a significant Jewish collection.

The work may be part-time but should constitute at least 16 hours per week. They must be based in a European country and have at least 6 months of experience working professionally in the field of Jewish heritage.

The organisation where they are employed, must be deemed charitable under UK charity law. This includes organisations which are either not-for-profit or publicly funded e.g., state or private libraries, archives, museums, research institutes, or universities. For more information, please consult the UK's [Charity Commission](#) website and its list of [Charitable Purposes](#).

If you are in the process of obtaining charitable status, please be aware that no payments will be made to your organisation until you have achieved this status. Additionally, if your organisation is awarded a grant but fails to secure charitable status within 3 months of having been notified of the award, the grant will be cancelled.

## Eligible costs

We do not fund retroactively and will not consider a request for funding for an activity that has already happened or is scheduled to happen while the application for funding is being considered.

## Application Timeline

Applications are assessed on a regular basis throughout the year and can be submitted at any time. You should expect to get a response within 4 weeks.

If your application is approved, you will receive an official Grant Offer Letter together with an Award Agreement which you will need to e-sign and return with the necessary supporting documentation.

## Supporting Documentation

If the required documentation is not included, your application cannot be considered.

1. **Letter of support:** for conferences, courses and seminars and professional language courses, we will require a letter of support from the individual's supervisor.
2. **Proof of Charitable Status:** This will vary from country to country and according to the type of organisation making the application. This may be a UK charity number where applicable. If your organisation is a publicly funded body, such as a university, research centre or museum, we will accept a copy of the relevant portion of the organisation's statutes as proof of its charitable status.
3. **Professional CV** (maximum 2 pages): Qualifications include professional certificates, university diplomas, and relevant experience.

**Translations:** For documents not originally written in English please include an English translation. This does not need to be an official translation, but it must be clear and accurate. Documents in a language other than English that are not accompanied by an English translation will not be processed.

Please upload your translated document against the same upload title you use for the original document. This means you may have two documents saved under each upload title.

**Please add the following emails to your contacts/safe senders list to ensure you receive all our communications regarding your application and grant notification:**

**[mailuk@grantapplication.com](mailto:mailuk@grantapplication.com); [mail@grantapplication.com](mailto:mail@grantapplication.com); [adobesign@adobesign.com](mailto:adobesign@adobesign.com);  
[message@adobe.com](mailto:message@adobe.com).**