

* Required before final submission

Academic Jewish Studies Digital Humanities Research Application Form

Please submit by **GMT 17:00, Tuesday 09 January 2024**. Please read the Application Guidance to help you complete the online application. If you need further assistance please contact us via the Contact Us link at the top of this page.

If the application is left inactive for more than 50 minutes, you will lose any unsaved changes. In order to keep the form active and save changes, ensure you click 'Next' or 'Save and Finish Later'. Please add mail@grantapplication.com, mailuk@grantapplication.com and adobesign@adobesign.com to your safe senders list to ensure you receive all system communications.

1. Applicant Information

* Organisation

* City * Country

* Website Address

* Geographic Area (country/ies) served by this project.

Primary Contact:

* Title * First Name * Last Name

* E-mail

* Position at the organisation

2. Project Summary

* Project Title

* Total amount requested from the Foundation (£ Sterling GBP). Sum total for all months/years to the nearest pound. ⓘ
This must be the same as the total requested amount that appears on the project budget table. Do not enter currency symbols e.g. £, \$, € or full stops.
(Maximum 50,000 per annum)

* Total project budget (£ Sterling GBP). To the nearest pound. ⓘ
This must be the same as the total amount that appears on the project budget table. Do not enter currency symbols e.g. £, \$, € or full stops.

* How long will you require funding for?
(In whole months only; 36 months maximum).

* Project Summary

Please describe in no more than 150 words the key elements of your proposal.

Word count 0 of 150

3. Context

* Please outline the context of the project: historical and cultural background, state of the field, major trends of relevant research.

Maximum 800 words.

Word count 0 of 800

4. Research

* What are the three main research questions your project aims to analyse and answer? In what way will these analyses contribute to the field of Jewish Studies?

Maximum 500 words.

Word count 0 of 500

5. Materials used

* Describe the archival, library or other materials that will serve as the source or basis of your project. Please elaborate on the content, extent, ownership, format (digital or non-digital), location, and potential copyright or data protection issues.

Maximum 500 words.

Word count 0 of 500

6. Digital humanities approaches

* Explain the digital tools and methodologies you are planning to use during the project (e.g., machine learning, data visualisation, database building, digitisation, text mining, OCR). Why are these the most appropriate approaches for your project? What are the software and hardware requirements for applying the selected methods? Does your organisation have access to the required technology?

Maximum 800 words.

Word count 0 of 800

7. Integration

- * Will your project results be incorporated into an already established (national or international) project or network? If so, how?

Maximum 300 words.

Word count 0 of 300

8. Implementation

- * Please outline the proposed work plan for this project, including activities involved and the amount of time each stage is expected to take.

Maximum 500 words.

Word count 0 of 500

- * List the top 3 risks associated with this project and your proposed strategies for managing them.

Maximum 300 words.

Word count 0 of 300

- * Has any work already been carried out in relation to this project? If this is intended to be a multi-year project, outline the subsequent phases not covered by this application.

Maximum 150 words.

Word count 0 of 150

- * Please outline the communication plan of the project. Via what channels and forums will you disseminate the research results?

Maximum 300 words.

Word count 0 of 300

9. Project Management

- * Please list the main staff members / external consultants who will be involved in the project. What experience do they have of managing or working on projects like this? Will post-doctoral research fellows or post-graduate students be involved in the project? If you intend to use volunteers, please list the key skills they will require.

Maximum 250 words.

Word count 0 of 250

- * How do you plan to monitor and evaluate the implementation of the project? Please be specific about the evaluation tools (questionnaires, observations, reports) and the criteria you plan to use to determine if the project was successful.

Maximum 200 words.

Word count 0 of 200

10. Organisation Details

* What was the total income and expenditure of your entire organisation for the most recent year available?

select most recent year from drop down.

2023 ▼

* Income 

In whole £ sterling, no pence

* Expenditure 

In whole £ sterling, no pence.

* Address

Number and Street Name.

* Postal Code

* Year the organisation was established

Note: If your organisation is awarded a grant, charitable status must be in place within three months of having received notification of the grant, or your grant may be cancelled.

11. Organisation Status

Which best describes the legal status of your organisation? (please state yes or tick one box only)

Note: Proof of charitable status will vary from country to country and according to the type of organisation making the application. In all cases, the activities of the organisation must qualify as charitable within the United Kingdom. For more information please consult the [charity commission website](#).

Is your organisation a Registered Charity?

Tick if yes.

Registered Charity Number

If you selected yes to Registered Charity.

* Organisation in process of registration

Select ▼

* Public or Non Profit Organisation

Select ▼

Note: If your organisation is awarded a grant, charitable status must be in place within three months of having received notification of the grant, or your grant may be cancelled.

12. Authorised Signatory - only complete if different from primary contact.

Authorised Signatory for signing grant letter and agreement (e.g. Organisation Director; Chair of the Board).

Title

<None> ▼

First Name

Last Name

Position at the Organisation

E-mail

Would you like us to register the authorised signatory to RFHE's mailing list to receive occasional emails about grant rounds and other opportunities? (Declining to register will not influence our assessment of the application)

Please select Yes or No.

<None> ▼

Referees

Please supply the name and contact details of two external referees who can provide us with a confidential assessment of your proposal. We will contact them if deemed necessary. By supplying contact details for your referees, you can confirm that they are aware that you are sharing their information with RFHE for the purpose of this application. Please ensure you share details of your application with them. External referees must not be:

- An employee
- A board member
- Anyone related to an employee or board member
- anyone who may benefit financially from the project, now or in the future.

Referee 1

* Title	* First Name	* Last Name
<input type="text" value="- Select One -"/>	<input type="text"/>	<input type="text"/>
* Position at the organisation	* E-mail	
<input type="text"/>	<input type="text"/>	
Department, organisation name, organisation city and organisation country.		
<input type="text"/>		

Referee 2

* Title	* First Name	* Last Name
<input type="text" value="- Select One -"/>	<input type="text"/>	<input type="text"/>
* Position at the organisation	* E-mail	
<input type="text"/>	<input type="text"/>	
* Department, organisation name, organisation city and organisation country.		
<input type="text"/>		

Safeguarding

Rothschild Foundation Hanadiv Europe is committed to creating a safe and inclusive environment, where people are respected and valued. We expect those we work with and support to do the same. Organisations should actively prevent harm, harassment, bullying, abuse and neglect in the workplace and everyone in the organisation must play an active role in ensuring a duty of care to staff members, volunteers, participants and donors. Specifically, we expect all grantees to:

- * • Comply with all Safeguarding laws and regulations applicable in all countries in which they operate.
- Carry out and maintain all required safeguarding checks of their staff, volunteers and consultants.
- Ensure robust safeguarding policies are in place to cover activities involving children, young people or vulnerable adults.
- Notify the Foundation of any safeguarding concerns or any serious incidents reported to the authorities, whether or not they directly relate to a RFHE grant, in a timely manner.

Please tick this box.

Collecting Personal Data and Declaration

RFHE is committed to the principles of data protection including the principle that information is only to be retained for as long as necessary for the purpose concerned. In addition to the information submitted in this form, to process this application RFHE may collect information about your project and organisation that you do not directly provide, whether it is information received from third parties, such as referees, employers and partners, or information RFHE collects about your organisation's activities. The application might be shared with an expert committee and occasionally external referees. If your application is successful, RFHE will keep your personal identifiable information for a reasonable period as part of the process of managing the grant. If your application is not successful, RFHE will retain only your contact details and basic information about the project for future reference in case you approach us again. For more information please read our [privacy policy](#).

I am aware that the personal identifiable information submitted in this application including names, email addresses, * phone numbers, business addresses, as well as demographic information will be used by RFHE to process this application.

Please tick this box.

* Our institution/organization is compliant with our country's guidelines regarding the management of COVID-19 and will adapt to changes in policy as appropriate.

Please tick this box.

I am the Chair, Director, Dean, Head or Principal Curator (authorised signatory) of the applying organisation or department, with the authority to accept a grant should one be awarded. If I am not the authorised signatory, then I * have their express permission to submit this application and they have reviewed the application, proposed budget and any plans to hire personnel for the project. Please note that failure to have obtained permission from the authorised signatory prior to submitting an application will result in automatic disqualification from the application process.

Please tick this to confirm that you are either the authorised signatory or that his/ her permission has been granted.

* I declare that the information supplied in this form is accurate to the best of my knowledge.

Please tick this as your electronic declaration.

Attachments

Printer Friendly Version | E-mail Draft

Please ensure that your application is accompanied by the following documents as it will not be considered for funding if you fail to include them.

This applies to new applicants as well as those that have received funding in the past. Documents must be uploaded under the relevant drop-down attachment headings below.

Please consult the [Application guidance](#) for additional information for each document request.

1. **Budget table and budget explanation** for the proposed project (required): - download [here](#). If you are having issues downloading, please go to the Exhibition Support page on our website and the budget and sample is available to download from our website.

An example of a completed budget form can be downloaded here: [sample](#)

Please save a copy of the document to your PC and upload your completed budget and budget explanation below.

2. **CVs of key staff members** working on the project (required): Maximum 2 pages for each person. This should reflect their experience in undertaking projects such as the one outlined in this application. Qualifications include professional certificates, university diplomas, and relevant experience. Please combine all CVs into one document before uploading.

3. **Audited accounts or financial statement** (required): A formal record of your organisation's financial activities for either a one- or three-year period. These must be the most recently available and the statement must include a summary of the income and expenditure over a given period. It should have been prepared by your financial department or a chartered accountant and, if your country requires it, approved by the relevant authority.

3a. **Income and Expenditure summary**: If the submitted audited accounts or financial statement are not in English, you are required to submit an English summary of the income and expenditure account and balance sheet.

If financial documents are very long, please provide a translation summarising the main income and expenditure.

4. **Strategic Plan** (required if you are applying for a multi-year grant): The latest organisational strategic plan which includes the larger vision of the organisation and how your project fits within that.

5. **Project Update/Final Report**: If you currently receive funding from the Foundation, please submit a one-page project update of your existing grant. If you have recently finished a grant funded by the Foundation, please ensure your Final Report has been submitted before the closing date for the current grant round as this will be assessed alongside your new application.

7. **Other supporting documents**: Any additional supporting documents relevant to your application, such as a letter of support from a partner organisation or a letter confirming copyright ownership.

Notes on Translations: For documents not originally written in English please include an English translation. This does not need to be an official or full translation, but it must be clear and accurate. Documents in a language other than English that are not accompanied by an English translation will not be processed.

Notes on uploading translations and summaries: Please upload your translated/summarised document against the same upload title you use for the original document. This means you may have two documents saved under each upload title - one for original documentation and one for translated material.

The maximum size for all attachments combined is 25MB. Please note that files with certain extensions (such as 'exe', 'com', 'vbs', or 'bat') cannot be uploaded.

Please ensure that non-Latin characters or symbols do not appear in the title of the documents you intend to upload. Html and JPG files are not admissible.

End of Application