

\* Required before final submission

## Academic Jewish Studies Post-Doctoral Fellowship Application Form


Please submit by **GMT 17:00, Monday 09 January 2023**. References must be submitted no later than **Wednesday, 18 January 2023**. Please read the Application Guidance to help you complete the online application. If you need further assistance please contact us via the Contact Us link at the top of this page.

Section 1 of this form should be filled out and submitted by the prospective post-doctoral fellow. Once this section has been submitted, the institution applying for the grant should then fill out the Section 2.

Please note that your application page must remain 'active' when completing the form. In order to keep the form active and save the text written so far, you can either click 'Next' to navigate to the next page and then return to the previous page or click 'Save and Finish Later' which will take you to your account dashboard. If the application is left inactive for more than 50 minutes, you will receive an alert before you lose any unsaved changes. Please check the application guidance and add the email addresses stated to your safe senders list to ensure you receive all system communications.

SECTION 1 - COMPLETED BY PROSPECTIVE POST-DOCTORAL FELLOW.

### Post Doctoral Candidate

* Title	* First name	* Last name
<input type="text" value="- Select One -"/>	<input type="text"/>	<input type="text"/>
* E-mail		
<input type="text"/>		
* When was your doctorate awarded or when will your doctoral dissertation be submitted?		
If you are unsure of the exact date, please enter 01 as the day, then include the correct month and year, e.g. 01/mm/yyyy.		
<input type="text"/> 		

### Host Institution

* Department	<input type="text"/>	
* Institution / Centre / Organisation Name	* Country of Institution / Centre / Organisation	<input type="text" value="- Select One -"/>
Supervisor:		
* Title	* First name	* Last name
<input type="text" value="- Select One -"/>	<input type="text"/>	<input type="text"/>
	* Position	<input type="text"/>
* E-mail	<input type="text"/>	

## Project Summary

**\* Total amount requested from the Foundation.** Sum total for all months/years to the nearest pound. ⓘ

The total requested amount must be the same as the total requested amount that appears on the project budget table (available in the Attachments section). Amount in £ sterling (GBP). Do not enter any currency symbols e.g. £, \$, €.

**Maximum of £35,000 per annum.**

**\* Total Project Budget.** To the nearest pound. ⓘ

The total project amount must be the same as the total project amount that appears on the project budget table (available in the Attachments section). Amount in £ sterling (GBP). **Please include the requested amount above in your calculation.** Do not enter and currency symbols e.g. £, \$, €.

**\* When would you like the fellowship to begin?**

Please note the earliest possible start date is 01 September 2023.

**\* Post-doctoral fellowships can last up to 2 years. For how long are you requesting funding?**

(In whole months only, a **maximum of 24 months**).

**\* Project Title**

**\* Project Summary**

Please describe in no more than 150 words the key elements of your proposal.

Word count 0 of 150

**Short Research Proposal**

**\* Please give an overview of your proposed project. This should include project title, abstract, the state of scholarship concerning your topic, project plans and objectives and methodology.**

1500 word limit.

Word count 0 of 1500

**\* Please describe how the results of the research will be disseminated.**

E.g. monograph, article, website or book.

**\* Please discuss the main challenges and risks of this project and how you plan to manage them.**

200 word limit.

Word count 0 of 200

## Academic Background

**Current studies (if applicable)**

Include information about your current degree programme, including the department, institution name and location.

**Previous academic studies** ⓘ

Include department and institution, degree programme, final results/grade and the dates attended. Please put each achievement on a new line.

Please list any additional academic experience, including participation in research projects, and any other relevant experience.

Please list all relevant positions held by the candidate.

Include position held, name of employer, start and end date. Please start a new line for each position.

## Publications

Please translate all non-English titles into English for the section below.

### Books

Please list full citation information for any books you have published to date or are currently in press.

Start a new line for each publication.

### Journal articles and chapters in edited volumes

Please list full citation information for any articles and chapters you have published to date or are currently in press.

Start a new line for each article.

### Academic papers presented

Please list any papers you have presented, including the paper title, name of conference at which it was presented and the date on which it took place.

Start a new line for each paper.

## Language Skills

What languages can you read?

<None> ▼

<None> ▼

<None> ▼

<None> ▼

<None> ▼

<None> ▼

What languages do you speak?

<None> ▼

<None> ▼

<None> ▼

<None> ▼

<None> ▼

<None> ▼

Other language(s) read

Separate each language with a comma.

Other language(s) spoken

Separate each language with a comma.

## Project Evaluation

\* How will you evaluate whether the planned outcomes of the fellowship have been achieved?

Please be specific.

\* Please explain how your project relates to Jewish Studies and will advance Jewish Studies in Europe. Please refer to the definition of Jewish Studies in the Eligible Topics section in the [Application Guidance](#).

\* To what degree will your project increase the presence of Jewish Studies in the academic world?

## Post Doctoral Candidate Contact Details continued

Contact number  
Include country code.

\* Would you like to register to RFHE's mailing list to receive occasional emails about grant rounds and other opportunities? (Declining to register will not influence our assessment of the application)

Please select yes or no.

- Select One - ▼

Thank you for completing Section 1. The application form needs to be transferred to your Post Doctoral Supervisor to complete Section 2. Save and Close this application to return to your online account. Consult the [Technical Help](#) guide for assistance with the transfer.

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SECTION 2 - COMPLETED BY THE HOST INSTITUTION.

## Department/Institution Background Information

\* Please describe the role of Jewish Studies within your institution.

\* Please describe the organisational structure of your department/institution.

\* How many full-time equivalent faculty members belong to your department/institution?

0 to 8 ▼

\* List the faculty members associated with your department or centre, please note their role(s).

Use a new line per member.

\* Please explain how your institution plans to maintain contact with the post-doctoral fellow after the end of the fellowship.

\* Will your institution provide office space for the fellow?

Yes ▼

## Need for Post-Doctoral Fellowship

\* Please describe the main responsibilities of the Fellow, including the course(s) they will teach, if relevant. Please outline what percentage of the fellow's time will be spent on research, teaching, etc.

\* Why would your institution like to invest in this particular candidate? Please describe the potential academic contribution of the candidate.

\* Will the fellow give any public lectures?

### Department/Institution/Centre Structure

\* Does your department/institution/centre employ adjuncts/session lecturers?

Yes ▾

If yes, on average, how many of these are employed each term?

\* How many undergraduates enrol in a Jewish Studies course each term at your University?

If relevant, how many undergraduate students are undertaking a Jewish Studies major?

If relevant, how many undergraduate students are undertaking a Jewish Studies minor?

### Any Other Information

Please provide any additional information that is relevant to the fellowship and is not covered elsewhere in the application form.

Maximum 300 words.

Word count 0 of 300

### Applying Department/Institution/Centre Details

\* Address

Number and Street Name.

\* City

\* Postcode

\* Department phone number

Include country code.

\* Department website address

### Institution/Centre/Organisation Status

Which best describes the legal status of your organisation (please state yes or tick one box only)

Is your organisation a Registered Charity?

Tick if yes.

Registered charity number

If you selected yes to Registered Charity.

\* Organisation in process of registration

Select ▾

\* Public or non-profit organisation

Select ▾

### Primary contact for correspondence contact details continued (Post Doctoral Supervisor)

\* Direct landline phone number

Include country code.

Mobile phone number

Include country code.

\* Where did you first hear about the Rothschild Foundation Hanadiv Europe?

- Select One - ▾

\* Would you like to register to RFHE's mailing list to receive occasional emails about grant rounds and other opportunities? (Declining to register will not influence our assessment of the application)

Please select Yes or No.

- Select One - ▾

\* Required before final submission

**Please supply the names and full contact details of two referees who will provide us with a confidential assessment of your proposal.**

By supplying contact details of your referees you confirm that they are aware that you are sharing their information with RFHE for the purposes of acting as referees for this application. Please note the post-doctoral supervisor cannot nominate him - or herself as a referee for this application.

Please download the referee form here: [Referee Form](#)

If you are having issues downloading from the link please visit the Post-Doctoral Fellowship page on our website and download the referee form from there.

**Instructions:** When you have completed your application, please email a copy of it together with the reference form to your referees. You can do this either by emailing the application directly to them from your online account and then forwarding the form as an attachment to a separate email, or by forwarding the application from your own email and including the reference form as an attachment.

When your referee has completed the form, they should email it directly to [reference@rothschildfoundation.eu](mailto:reference@rothschildfoundation.eu)

The Foundation will confirm receipt of your references to you via email no later than 5 working days after the referee deadline. If the Foundation has not received your reference(s) you will be contacted no later than 3 working days after the referee deadline. Please do not contact the Foundation during this period regarding your references as there will be a delay in responding to your query.

**Referee Deadline: Wednesday, 18 January 2023.**

#### Referee 1

* Title - Select One - ▾	* First Name <input type="text"/>	* Last Name <input type="text"/>
* Institution / Organisation <input type="text"/>		
* Position <input type="text"/>	* E-mail <input type="text"/>	
* City <input type="text"/>	* Country - Select One - ▾	
Contact number Include country code. Do not give home phone number. <input type="text"/>		

#### Referee 2

Prefix <None> ▾	* First Name <input type="text"/>	* Last Name <input type="text"/>
* Institution / Organisation <input type="text"/>		
* Position <input type="text"/>	* E-mail <input type="text"/>	
* City <input type="text"/>	* Country - Select One - ▾	
Contact number Include country code. Do not give home phone number. <input type="text"/>		

## Collecting personal data and Declaration

RFHE is committed to the principles of data protection including the principle that information is only to be retained for as long as necessary for the purpose concerned. In addition to the information submitted in this form, to process this application RFHE may collect information about your project and organisation that you do not directly provide, whether it is information received from third parties, such as referees, employers and partners, or information RFHE collects about your organisation's activities. The application might be shared with an expert committee and occasionally external referees. If your application is successful, RFHE will keep your personal identifiable information for a reasonable period as part of the process of managing the grant. If your application is not successful, RFHE will retain only your contact details and basic information about the project for future reference in case you approach us again. For more information please read our [privacy policy](#).

\* I am aware that the personal identifiable information submitted in this application including names, email addresses, phone numbers, business addresses, as well as demographic information will be used by RFHE to process this application.

Please tick the box.

\* Our institution/organization is compliant with our country's guidelines regarding the management of COVID-19 and will adapt to changes in policy as appropriate.

Please tick this box.

\* Our institution/organization is compliant with our country's laws regarding safe-guarding policies for vulnerable people, we have written guidelines available for inspection and our staff have had appropriate training.

Please tick this box.

I am the Chair, Director, Dean, Head or Principal Curator (authorised signatory) of the applying organisation or department, with the authority to accept a grant should one be awarded. If I am not the authorised signatory, then I have their express permission to submit this application and they have reviewed the application, proposed budget and any plans to hire personnel for the project. **Please note that failure to have obtained permission from the authorised signatory prior to submitting an application will result in automatic disqualification from the application process.**

Please tick this to confirm that you are either the authorised signatory or that his/ her permission has been granted.

\* I declare that the information supplied in this form is accurate to the best of my knowledge.

Please tick this as your electronic declaration.

Please ensure that your application is accompanied by the following documents as it will not be considered for funding if you fail to include them. This applies to applicants, including those that have received funding in the past. Documents must be uploaded under the relevant drop-down attachment headings below.

**Please ensure that non-Latin characters or symbols (for example: à, ø, Å, é, ü, ž, \*, ", !, \*, spacings) appear in the title of the documents you intend to upload and JPG files are not admissible.**

Please consult the Application Guidance for additional information for each document request.

1. Official proof of your institution's charitable/non-profit status (required).

2. Certification from the tax authorities.

3. **Budget table and budget explanation** for the proposed project - download [here](#) (required).

Please save a copy of the document to your PC and upload your completed budget and budget explanation below.

A sample of the proposed budget can be downloaded [here](#).

4. CV of the post-doctoral candidate, listing all relevant academic experience, publications and prizes (maximum 5 pages) (required).

5. Final transcripts for post-doctoral candidate, listing grades/credits received for all previous degrees. Combine with English translations before uploading (required).

6. If the candidate has not yet been awarded his/her PhD, submit proof of submission or a letter from his/her supervisor stating when he/she will submit.

7. CVs of key staff members working on the project (maximum 5 pages for each staff member). In many cases this will only be the post-doctoral supervisor's CV. Combine all CVs into one document before uploading (required).

8. Full research proposal in English, German or French (3000 word limit) (required).

9. Overdue RFHE reports (if applicable). Submit latest progress report or final report ONLY if not previously provided.

10. Any additional supporting document to support your application.

For English translated documents - Upload your English translation to the corresponding title above, so you may have up to two documents per heading - one for original documentation and one for translated material.

### Upload

The maximum size for all attachments combined is 25 MB. Please note that files with certain extensions (such as ".exe", ".com", ".vbs", or ".bat") cannot be uploaded.

End of Application