



\* Required before final submission

## Museums Professional Training - Expert Visit Application Form

Please refer to the Notes of Guidance to help you complete the online application. If you need further assistance please contact us via the Contact Us link at the top of this page.

Please note that your application page must remain 'active' when completing the form. In order to keep the form active and save the text written so far, you can either click 'Next' to navigate to the next page and then return to the previous page or click 'Save and Finish Later' which will take you to your account dashboard. If the application is left inactive for more than 50 minutes, you will receive an alert before you lose any unsaved changes.

### Summary Information

\* Name of Organisation

\* Country of organisation

- Select One -



\* Project Title

\* What is the start date of your proposed project?

Start date should be no earlier than the 01 January 2020



### Project Description

Please explain what kind of expert you need, for what purpose (assessing the collection, the library, new core exhibition, education programmes, other strategies), how many days would be needed, and possibly the name of one or two experts. Please be very specific.

Maximum 2000 words.

Word count 0 of 2000

\* What challenges are you currently facing? What outcomes do you expect after an expert visit? How will the expert help improve the museum's activities and profile?

### Contact for Correspondence

\* Title

- Select One -

\* First Name

\* Last Name

\* Position at Organisation

\* E-mail

Skype Address

\* Direct Landline

Include country code.

Mobile Phone

Include country code.

\* Would you like to register to RFHE's mailing list to receive occasional emails about grant rounds and other opportunities? (Declining to register will not influence our assessment of the application)

please select Yes or No.

- Select One -



## Organisation Details

\* Address

Number and Street Name.

\* City

\* Postal Code

\* Phone Number

Include country code.

\* Website Address

\* Where did you first hear about the Rothschild Foundation Hanadiv Europe?

- Select One -



How many visitors do you host annually?

## Organisation Status

Which best describes the legal status of your organisation? (please state yes or tick one box only)

**Note:** Proof of charitable status will vary from country to country and according to the type of organisation making the application. In all cases, the activities of the organisation must qualify as charitable within the United Kingdom. For more information please consult the [charity commission website](#).

Is your organisation a Registered Charity?

Tick if yes.

☐

Registered Charity Number

If you selected yes to Registered Charity.

\* Organisation in process of registration

Select

\* Public or Non Profit Organisation

Select

**Note:** If your organisation is awarded a grant, charitable status must be in place within three months of having received notification of the grant, or your grant may be cancelled.

## Collecting Personal Data & Declaration

RFHE is committed to the principles of data protection including the principle that information is only to be retained for as long as necessary for the purpose concerned. In addition to the information submitted in this form, to process this application RFHE may collect information about your project and organisation that you do not directly provide, whether it is information received from third parties, such as referees, employers and partners, or information RFHE collects about your organisation's activities. The application might be shared with an expert committee and occasionally external referees. If your application is successful, RFHE will keep your personal identifiable information for a reasonable period as part of the process of managing the grant. If your application is not successful, RFHE will retain only your contact details and basic information about the project for future reference in case you approach us again. For more information please read our [privacy policy](#).

\* I am aware that the personal identifiable information submitted in this application including names, email addresses, phone numbers, business addresses, as well as demographic information will be used by RFHE to process this application.

Please tick this box.

☐

\* I declare that the information supplied in this form is accurate to the best of my knowledge.

Please tick this as your electronic declaration.


☐

- Please provide a budget breakdown and budget explanation in the table provided [here](#). Please save a copy of the document to your PC and upload your completed budget below.

**Please ensure that non-Latin characters or symbols (for example: à, ø, ß, Å, é, ü, ž, \*, ", !, \*, spacings) do not appear in the title of the documents you upload.**

## Upload

The maximum size for all attachments combined is 15 MB. Please note that files with certain extensions (such as ".exe", ".com", ".vbs", or ".bat") cannot be uploaded.

Title:  (Required) 

File Name:

End of Application.